

MOLECULAR BIOLOGY 699: DIRECTED STUDY

Course Proposal Form & Guidelines

Purpose of Directed Study: Molecular Biology 699 is designed for students to pursue knowledge beyond the curriculum of the major through a special project. The project is designed in collaboration with a faculty member and can involve library research or a laboratory project that is molecular biology oriented and under direct supervision of a faculty member. The 699 course meets the Laboratory Courses/Independent Research requirement for the Molecular Biology major. It is available for 1-4 credits. Credit amount will be determined by faculty supervisor.

Proposal Process: To sign-up for a Molecular Biology 699 project you must be a Molecular Biology major. A list of faculty members who have expressed willingness to work with Molecular Biology undergraduates is available on the Molecular Biology Student Resources webpage. The student and faculty supervisor should agree on a project. The **student** should then prepare a brief description of the work to be done and attach to this form. The **supervisor** should then review the description, suggest revisions, if necessary, and sign his or her approval on the form below.

Registration: Once the faculty supervisor has signed the form below and the student has attached the project proposal, submit both items to the Molecular Biology Student Services Coordinator. See major website for contact/location information. This form must be turned in by the Add Deadline for the semester in which you wish to register for the course. For the Fall and Spring, the Add Deadline is typically at the end of the second week of classes; for the Summer, it is the end of the first week of class.

The Molecular Biology Student Services Coordinator will review the proposal. If approved, the Student Services Coordinator will notify student of authorization to register for the 699 course. Once notified, the student should register for Molecular Biology 699 through his/her Student Center.

STUDENT/PROJECT INFORMATION

Name: _____ **Student ID:** _____

Email: _____

Project Topic/Proposed Project Title: _____

Semester & Year of 699 Project: _____

*** Attach a brief description of your proposed research project to this form.**

APPROVALS

Faculty Supervisor:

I have reviewed the proposed research plan and agree to supervise the project for ____ credits. I understand that I am responsible for assigning a grade through e-grading at the end of the semester.

Name (please print): _____

Signature: _____ Date: _____

Department: _____ Phone: _____

Email: _____

Molecular Biology Student Services Coordinator:

I have reviewed the proposed research plan and I feel that it is appropriately classified as a Molecular Biology project.

Name (please print): _____

Signature: _____ Date: _____